



LEROY D. BACA, SHERIFF

County of Los Angeles
Sheriff's Department Headquarters
4700 Ramona Boulevard
Monterey Park, California 91754-2169



January 31, 2006

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

Dear Supervisors:

**PICO RIVERA SHERIFF'S STATION MODULAR TRAILER REPLACEMENT
CAPITAL PROJECT (CP) 69486
(FIRST DISTRICT - 3 VOTES)**

**JOINT RECOMMENDATION WITH THE CHIEF ADMINISTRATIVE OFFICER THAT
YOUR BOARD:**

1. Find the Pico Rivera Sheriff's Station Modular Trailer Replacement Project (Capital Project 69486) categorically exempt from the provisions of the California Environmental Quality Act (CEQA), Guidelines Section 15302, Class 2 (b) & (c) and Section 15303, Class 3 (c).
2. Authorize the Sheriff, or his designee, to manage and deliver a replacement modular trailer for the Pico Rivera Sheriff's Station.
3. Authorize the Internal Services Department (ISD) to issue a purchase order for the removal and installation of new modular trailer.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On June 14, 2005, your Board established this Capital Project (CP) 69486 to the existing modular trailer at Pico Rivera Sheriff's Station. The approval of the recommended actions will enable the Los Angeles County Sheriff's Department (Department) to proceed with purchasing the trailer and managing the project. The existing 20-year old modular trailer, which has been determined to be beyond repair, will be replaced with a new, ADA code compliant modular trailer.

A Tradition of Service

The existing 315 square foot trailer is currently being utilized by the Sheriff's Operation Safe Streets Bureau (OSS). The new trailer will be expanded to 1,440 square feet (approximately a 450 percent increase), and will also house the Narcotics Unit, Crime Prevention Unit, and Scheduling and Training office. The Department's in-house staff will disconnect and reconnect the electrical and data communication services for the trailer.

Should additional work be required that exceeds the amount authorized, the Sheriff will return to your Board to request the approval of additional funds.

Implementation of Strategic Plan Goals

This action is consistent with the County's Strategic Plan and Goals of Service and Workforce Excellence, Organizational Effectiveness, and Public Safety, as it provides for better working conditions and performance, thereby responding to the needs of the community more efficiently.

FISCAL IMPACT/FINANCING

The estimated total project cost is \$240,000, which includes fabrication and installation of the modular unit, minor site enhancements, and all necessary utility connections, permits, and plan check fees.

Sufficient funds are available in the 2005-06 Capital Project Budget (Capital Project 69486). The proposed project's schedule and budget summary are provided in Attachment A.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The demolition of the modular units may be performed under a Job Order Contract, which includes all Board-mandated provisions, including Jury Service Compliance, Safely Surrendered Baby Law Compliance, consideration for hiring County employees targeted for layoff, consideration for hiring GAIN/GROW participants, notification to the County when 75 percent of the contract sum is reached, no payment for services following expiration, contractor responsibility and debarment, the Federal Earned Income Tax Credit notification, and use of recycled paper.

ENVIRONMENTAL DOCUMENTATION

Under CEQA Guidelines, Section 15302, Class 2 (b) & (c), and Section 15303 Class 3 (c), this project is categorically exempt from CEQA, as it consists of replacing an existing modular unit with a new one to be located on the same site. The new modular

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trailer unit is similar and serves the same purpose. This Department will file a Notice of Exemption with the County Clerk. A \$25 handling fee will be paid to the County Clerk for processing.

Attachment B is a copy of the completed Notice of Exemption.

CONTRACTING PROCESS

The Department will coordinate efforts with ISD to issue a purchase order for the demolition of the existing modular trailer, the acquisition and installation of a new modular trailer, as well as the procurement of the necessary module system of furniture for the trailer.

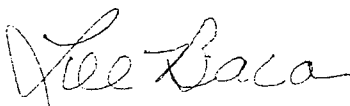
IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no negative impact on current Sheriff's services or projects. This Board action will not result in the displacement of any County employees.

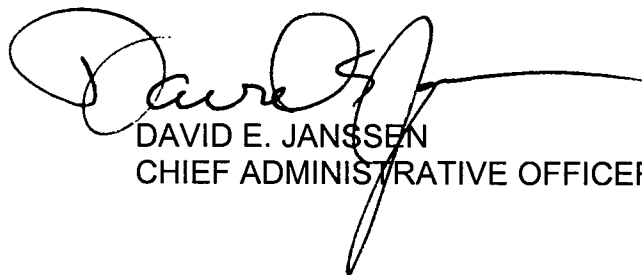
CONCLUSION

Please return one (1) adopted copy of this letter to the Chief Administrative Office (Capital Projects Division) and the Sheriff's Department's Facilities Planning Bureau.

Sincerely,



LEROY D. BACA
SHERIFF



DAVID E. JANSSEN
CHIEF ADMINISTRATIVE OFFICER

ATTACHMENT A

I. PROJECT COST SUMMARY

Budget Category	Project Budget
Land Acquisition	N/A
Construction and Installation of New Trailer	\$172,550
Change Order	\$7,850
Subtotal	\$180,400
Equipment/Furniture	\$36,000
Plans and Specifications	N/A
Miscellaneous Expenditures	\$4,000
County Services	\$19,600
Total	\$240,000

II. PROJECT SCHEDULE

Project Activity	Estimated Completion Date
Program	N/A
Design	September 22, 2005
Purchase Order Issuance	January 26, 2006*
Jurisdiction Agency Permit Approval	March 24, 2006
Delivery and Installation of Modular Unit	May 9, 2006
Substantial Completion	May 17, 2006
Acceptance	May 30, 2006

* Contract to be awarded by Internal Services Department (ISD)

ATTACHMENT B

Notice of Exemption

To: ☐ Office of Planning and Research
1400 Tenth Street, Room 121
Sacramento, California 95814

From: Los Angeles County Sheriff's Department
1000 South Fremont Avenue, Unit 47
Alhambra, California 91803

☐ Registrar-Recorder/County Clerk
County of Los Angeles
12400 Imperial Highway
Norwalk, California 90650

Project Title: **New Trailer Replacement at the Pico Rivera Sheriff's Station**

Project Locations: **6631 Passons Boulevard, Pico Rivera, CA 90660**

Description of Nature, Purpose, and Beneficiaries of Project:

The existing single wide trailer (9' W x 35' L, 315 SF) has exceeded its design life thus resulting in a very poor condition, requiring it to be replaced with a new one. The new trailer will accommodate the staff presently occupying the existing trailer. The Sheriff's Department will replace it with two new 12'W x 60' L, 1440 SF trailer, an addition of 1125 SF from the current space. It will be purchased and installed for an estimated cost of \$240,000.

Name of Public Agency Approving Project: **Los Angeles County**

Name of Person or Agency Carrying out Project: **Los Angeles County Sheriff's Department
Facilities Planning Bureau**

Exempt Status:

☒ **Categorical Exemption, Title 14. Chapter 3. Article 19. Section 15302 Class 2 (b) & (c),
Section 15303 Class 3 (c).**

Reason why project is exempt:

This project is exempt under Section 15302 for the following:

1. This project is exempt under Class 2 and Class 3 for the following:

- **It consists of a replacement of an existing facility where the new trailer will be located on the same site;**
- **The new trailer will have a negligible effect on the existing utility systems.**
- **Location of the trailer does not involve the use of significant amounts of hazardous substances, and total floor area does not exceed 2500 square feet.**
- **The trailers are located in an area that is not environmentally sensitive.**

2. This project is exempt under Class 2 and Class 3 because it is not subject to any exceptions under Article 19 to the use of the Class 2 and Class 3 exemption in that the project:

- Does not have a cumulative impact of successive projects of the same type in the same place as the project at this site is unique,
- Does not require the relocation of residences or businesses,
- Does not have a significant effect on the environment due to unusual circumstance as there are no known unusual circumstances,
- Does not result in damage to scenic resources within a highway officially designated as a state scenic highway,
- Does not cause a substantial adverse change in the significance of a historical resource,
- Is not located on a site which is included on any list compiled pursuant to Section 65962.5 of the Government Code regarding hazardous waste sites,
- Will not cause a substantial adverse change to a historical resource, as no such resource occurs at the site.

Lead Agency

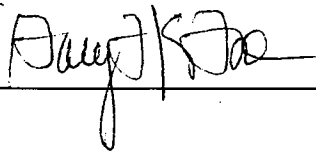
Contact Person: **Mr. Gary T.K. Tse**

Area Code/Telephone: **626-300-3003**

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? Yes No

Signature: _____



Date: _____

1/18/06

Title: _____

DIRECTOR